

Juneteenth ICT 2026
CORE Community Operations Recovery Empowerment
1004 N. Madison (STE 2) Wichita, KS 67214
coreofwichita.org/Juneteenthict

Vendor Agreement | Terms and Conditions

Juneteenth ICT Event Dates and Times at the Historic McAdams Park

- - **Friday, June 19** | 6:00 PM – 9:00 PM
- - **Saturday, June 20** | 11:00 AM – 9:00 PM
- - **Sunday, June 21** | 6:00 PM – 8:00 PM

Full schedule and event details available at: coreofwichita.org/juneteenthict

Be sure to like and tag the Juneteenth ICT pages on FB, Instagram, and TikTok. We love to crossover market.

Location: Historic McAdams Park, 1329 E 16th St N

Vendor Contact Numbers:

- Tadonne: 316.302.4481
- Danielle: 316.768.7820

Vendor Setup Guidelines

Welcome, vendors! Upon arrival, promptly unload and move your vehicles. Use wagons or carts to transport items to your booth to avoid blocking roads or damaging grass areas. Non-compliance will result in towing at the vendor's expense. Setup times are staggered on Saturday to reduce congestion. Check your assigned booth spot on the event map beforehand.

Each vendor is provided with a **10x10 booth space**. Booths are **pre-assigned** and ready for set up upon arrival. Vendors will receive **4 vendor armbands/buttons** for access to the festival grounds. If more than four individuals are working at your booth, you must purchase additional festival armbands. Do not transfer vendor designations to others.

Vendors must set up and tear down each day. Secure tents using sandbags or water jugs. Vendors are responsible for any damage caused to the park.

Note: Daily booth locations may change for multi-day vendors. Please refer to your updated map each day. Over the three days of park festivities, Juneteenth ICT attracts approximately 3,000 to 5,000 attendees coming and going. Saturday morning, Saturday evening, and Sunday evening draw the largest crowds.

Vending Schedule & Requirements

- - ****Friday, June 19****

- Setup: 3:00 PM
- Must be set up by: 5:30 PM
- Teardown: 9:00 PM

- - ****Saturday, June 20****

- Vending Time: 11:00 AM – 9:00 PM
- Vendor instructions will be sent via email. Please check and follow them.

- - ****Sunday, June 21****

- Setup: 2:00 PM
- Must be set up by: 4:00 PM
- Teardown: 9:00 PM

Check-In and Compliance

Check in at the Juneteenth ICT entry tent to receive your event armbands. Bring a wagon for efficient booth setup. Volunteers in red shirts are available to assist. Vendors must comply with all rules set by Juneteenth ICT, CORE, event volunteers, police, and security.

Sales and Refund Policy

All sales are final. No refunds will be issued. We appreciate your understanding.

Liability

By participating, vendors assume full responsibility for personal injury or damage to personal property. Juneteenth ICT, CORE, event sponsors, and volunteers are not liable for any loss or damage to vendor merchandise. Adequate security will be provided during the event.

Vendors also agree to release and hold harmless all individuals and organizations associated with the event from liability, including Covid-19 exposure or transmission. Vendors are responsible for all taxes on sales made during the event. ****Animals are not allowed**** on the festival grounds.

Food Vendors

Food and refreshment vendors must follow food safety guidelines:

- - Keep food covered
- - Avoid bare-hand contact with ready-to-eat items
- - Maintain safe food temperatures and storage
- - Ensure proper handwashing by all booth staff

Dispose of trash properly. ****Do not dump oil, grease, or any substance on the festival grounds.**** Clean your booth area completely at the end of each day.

Food Trucks

All food trucks will have pre-assigned parking spots.

Cooking Vendors

Vendors preparing food on-site must bring a tarp to protect park grounds.

Candidates and Elected Officials

Candidates and public officials are welcome. However, do not distribute controversial materials. Educational information is encouraged.

Layout

The layout is designed for efficiency. Layout change requests will be considered but are not guaranteed. The layout will be sent as we get closer to the festival. We thank you for your patience in advance.

Equipment & Electricity

Juneteenth ICT does not provide:

- - Tents, tables, or chairs
- - Electrical power sources

Vendors must bring their own equipment and power sources. Consider bringing tent lights for evening hours.

Teardown

Teardown begins at 9:00 PM each night. Remove all belongings from the venue. Contact staff if you need to leave early.

Notifications:

All weather-related, cancellation, and event updates will come exclusively from the Juneteenth ICT Committee and volunteers.

Weather Clause:

The only weather conditions that may cause a pause or cancellation of events are lightning and severe thunderstorms. Please monitor our website and your email for any weather-related notifications or updates.

Waitlist & Cancellation

If you are unable to attend, notify vendor contacts immediately so your space can be reassigned. **No refunds will be issued. ** Vendors on the waitlist will be contacted as spots open.

Billing Policy

Invoices will be sent after vendor applications are reviewed and accepted. Please allow processing time.

Return & Cancellation Policy

All sales are final. Booth fees are non-refundable. A cancellation fee may apply.

Parking

Parking is first-come, first-served. Arrive early and follow your assigned setup time for the best chance at a convenient spot.

Photo and Video Disclaimer

By vending at Juneteenth ICT, you grant CORE and Juneteenth ICT the right to use your image, voice, or likeness in any media captured during the event for promotional, historical, or educational purposes.

Booth Sharing Policy

Booth sharing is ****not allowed****. Each vendor is limited to 4 vendor armbands. Additional booth workers must purchase Juneteenth ICT armbands.

Final Note

All vendors must comply with Juneteenth ICT rules and regulations. Non-compliance may result in removal from the event. Thank you for contributing to a successful and family-friendly festival!