



Juneteenth ICT2024 | CORE Community Operations Recovery Empowerment |
1004 N. Madison (STE 2) Wichita, KS 67214 | coreofwichita.org/Juneteenthict
Vendor Agreement | Terms and Conditions

Juneteenth ICT Vendor Dates

- Friday, June 14, 6 – 9pm
- Saturday, June 15, 11 am – 9 pm
- Sunday, June 16, 6 – 8 pm

FEES Return or Cancellation Policy, ALL SALES ARE FINAL No Exceptions:

- Early Bird Prices Sunday, January 21st and end Saturday, March 16th 11:55pm. \$75 fee per day.
- March 17th prices will go up to \$95 fee per day.
- April 29th \$125 fee per day.
- All three days and receive \$25 off.

Liability:

By entering or participating as a vendor in the Juneteenth ICT festival, you agree to assume complete responsibility for any personal injury or damage to personal property that may occur. Juneteenth ICT/Community Operations Recovery Empowerment, its sponsors, volunteers, affiliated sponsors, and programs shall not be held responsible for any loss or damage to merchandise or articles brought into the venue. The venue will provide adequate security as required by law for the Juneteenth ICT festival.

In participating, you also agree to release and hold harmless all individuals and organizations associated with the event from any liability for personal injury, property damage, and potential Covid-19 exposure and/or transmission, whether to individuals present at the Juneteenth ICT events or not. Vendors are responsible for handling and filing all taxes resulting from sales during the event. Animals are strictly prohibited on the premises. Juneteenth ICT reserves the right to deny vendor applications that contradict the mission, vision, and values of Juneteenth ICT & CORE.

The Juneteenth ICT Committee reserves the right to bar or remove any vendor from the Juneteenth ICT festival that refuses to follow all instructions from the committee, volunteers, police, and security. Juneteenth ICT is a family friendly event.

Deadlines: Failure to submit payment by the deadline will result in forfeiture of your space, which will then be allocated to another vendor.

Food Trucks: All food trucks will be assigned pre-designated parking locations.

Food Vendors: Food vendors engaged in cooking at the festival may be required to bring a tarp to protect the park grounds.

Candidates and Elected Officials: Candidates running for office and elected officials are welcome to participate but are prohibited from distributing controversial material, as determined by the Juneteenth ICT committee. Educational information is permissible.

Layout: The event layout is determined at the discretion of Juneteenth ICT. Our layout is designed to ensure the efficient operation of the market. Requests for layout adjustments are welcome but may not always be accommodated.

Set-up: Vendors will be allocated a 10x10 booth space to display their products. You will have a 3-hour window prior to the park opening for festival setup. Depending on the number of participants and setup requirements, vendors may need to coordinate setup times in groups. Any additional setup instructions will be communicated in advance. Your pre-assigned space will be ready for setup on the day of the festival. Please note that setup and teardown are required each day. Communication will primarily be via email. Vendors are permitted to anchor their tents to the grass using sandbags or water jugs. Any damages caused by vendors to the park or grounds will be the vendor's responsibility.

Tables and Chairs: Juneteenth ICT will not supply tents, tables, or chairs for vendors. Vendors must provide their own equipment.

Electricity: Juneteenth ICT will not supply power. Vendors must provide their own power sources as needed. Tent lights are recommended.

Teardown: Vendors must begin teardown at 9 pm each festival night and remove all belongings from the venue. In the event of early teardown or departure, vendors should notify a Juneteenth ICT staff member.

Waitlist Policy: Vendors who apply for a vendor space and are approved but later decide to cancel after approval will automatically be placed on the waitlist. As spots become available, vendors on the waitlist will be contacted.

Billing Policy: Invoices will be sent. Please allow the committee time to process and review the vendors.

Return or Cancellation Policy: ALL SALES ARE FINAL with no exceptions. Once you make the payment for your booth space, your booth space is secured. If you choose to cancel, you will forfeit the booth fee. A cancellation fee will be charged if cancellation occurs after maps have been printed. Vendors who refuse to pay the cancellation fee will not be allowed to vend at ANY future Juneteenth ICT events.

Parking: Parking information will be sent prior to the festival dates.

Photo and Video Disclaimer:

By vending at Juneteenth ICT events, you grant Juneteenth ICT and CORE the right to use your image, likeness, and/or voice in photographs, videos, and other media captured during the event for promotional, historical, and educational purposes. This includes but is not limited to use in advertising, social media, press releases, website content, and other marketing materials. You hereby release Juneteenth ICT and CORE, their employees, agents, and affiliates from any and all claims, demands, or liabilities arising out of or in connection with the use of such media, including but not limited to any claims for copyright or defamation.

If you do not wish to be photographed or recorded, please notify the event organizers or staff at the event. Your request will be respected to the best of our ability, but please be aware that Juneteenth ICT and CORE cannot guarantee that you will not be included inadvertently in photographs or recordings taken in public spaces during the event.

Your attendance at Juneteenth ICT events constitutes your acknowledgment and acceptance of this disclaimer. Thank you for your understanding and cooperation.

ABSOLUTELY NO SHARING OF BOOTH SPACE: Vendors are NOT permitted to share booth space with other vendors at the market. This includes friends, family, and associates who may be interested in sharing their vendor space to sell their products. Each vendor booth will have access to only four vendor armbands. Additional members working the vendor booth must purchase a Juneteenth ICT armband. Anyone on the festival grounds must have either a vendor armband or Juneteenth ICT armband. Armband swapping is not permitted.

PLEASE FOLLOW ALL RULES & REGULATIONS: Failure to comply with all Juneteenth ICT rules, regulations, and requirements will result in vendor removal. Juneteenth ICT reserves the right to refuse and remove any vendor. If vendors are involved in any unruly behavior, including but not limited to disorderly intoxication or verbal abuse of other vendors, event attendees, or Juneteenth ICT committee members, volunteers, and security/police, it will result in immediate disqualification and removal from the festival.